

# Extension and Revitalization





## **You Are A Healthy Auxiliary If:**

- **You have elected all Officers and Delegates and Alternates by April 30**
- **You have submitted your installation report to Department and National no later than June 30, but preferably immediately following installation**
- **Bond Application submitted for offices of President and Treasurer.**
- **Last quarterly audit and membership status of the VFW Auxiliary given to the Post Commander**
- **District Dues paid (based on June 30 membership of prior year) no later than September 30**
- **Audit Reports completed by the following dates and submitted to Department Treasurer no later than:**

<b>Period 1/1 – 3/31 completed by 4/3</b>	<b>Period 1/1 – 3/31 due by 5/31</b>
<b>Period 4/1 – 6/30 completed by 7/31</b>	<b>Period 4/1 – 6/30 due by 8/31</b>
<b>Period 7/1 – 9/30 completed by 10/31</b>	<b>Period 7/1 – 9/30 due by 11/30</b>
<b>Period 10/1-12/31 completed by 1/31</b>	<b>Period 10/1-12/31 due by 2/28</b>
- **Promotion of or donation to Department/National Programs**
- **A minimum of ten members dues paid to maintain the charter.**
- **Hold at least ten business meetings per year.**



## Identifying Yellow Flag Items When Visiting Auxiliary

**Paperwork is consistently late.**

**Audits are not done properly.**

**Secretary's book does not comply with Bylaws**

**Treasurer's report is incomplete.**

**The Secretary's and Treasurer's book are not signed.**

**The bank statements are not signed.**

**Information is missing from the minutes.**

**Not having meetings or necessary quorum to conduct a meeting.**



## Identifying Red Flags of Unhealthy Auxiliaries When Visiting

Lack of teamwork within the Auxiliary.

Lack of member involvement.

The Auxiliary does not participate in  
National/Department Programs.

They are not reporting on the Department website.

Membership is not growing.